

Republic of the Philippines
 City of San Carlos
 Negros Occidental

SHEET NO. 1

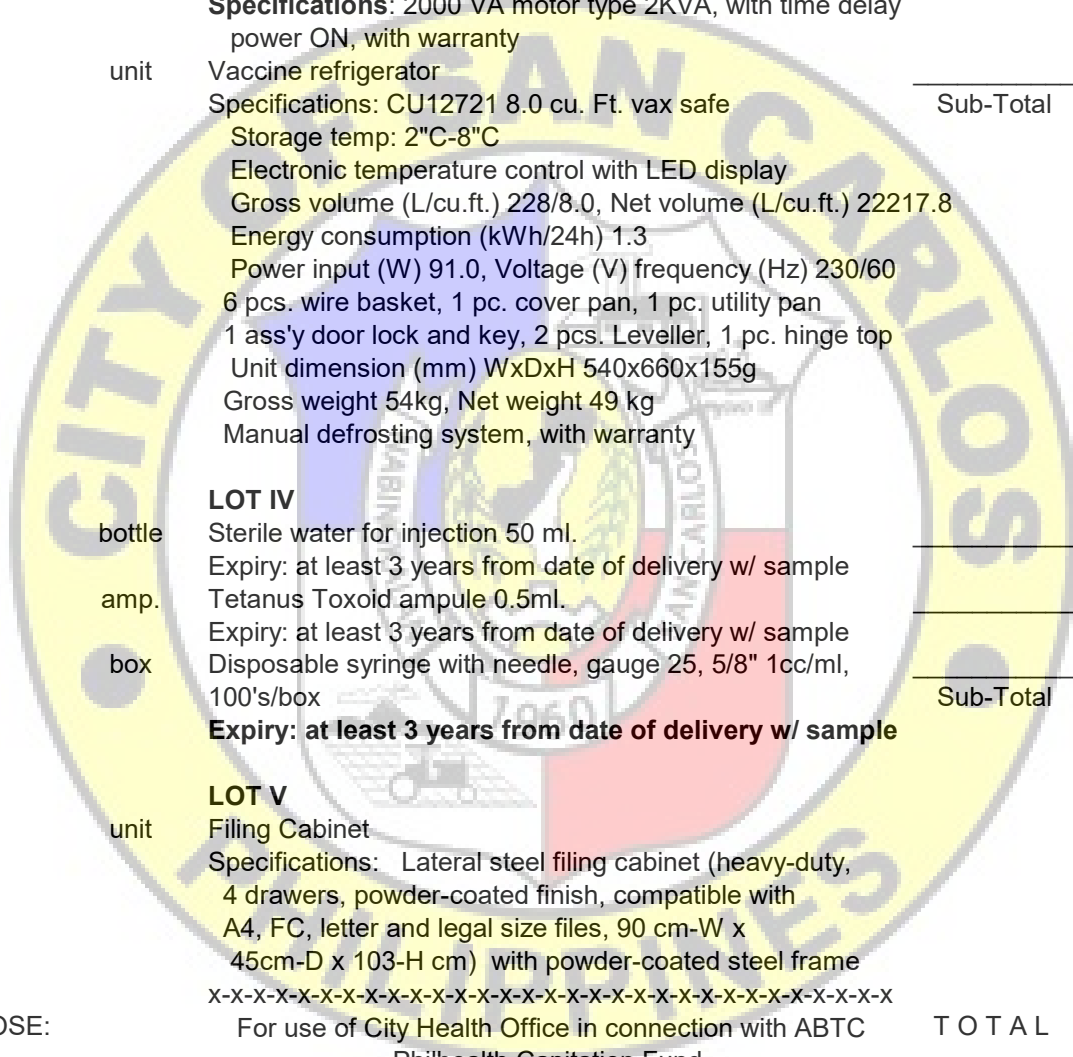
INVITATION TO BID

PURCHASE REQUEST NO: 1-25-02-0472

Page 1 of 2

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: 15 Working Days upon receipt of P.O.					
LOT I					
1	1	unit	Laptop Specifications: at least 15.6" HD screen size or wider, 1334U processor or higher, at least 16GB DDR4 memory, at least 512GB SSD and 1TB HDD, with pre-installed Windows 11 or higher, MS Office H and S 2021, with pre-installed Google Chrome and other softwares with bag, mouse, mousepad, and webcam	_____	_____
2	1	unit	Printer Specifications: A4 Wi-fi All-in-One Ink Tank Printer with ADF (printer/scanner/copier fax capability, compact integrated tank design, high yield ink bottles, spill-free error-free refilling, USB 2.0, Wi-fi direct, ethernet, print resolution approx. 5760 dpi x 1440 dpi, with warranty)	_____	_____
3	1	set	Computer unit with accessories Specifications: For CPU-8000 Series Processor 2.5 GHz (4MB Cache or higher), Motherboard with on-board audio, video, LAN and printer port 8 GB RAM Full tower ATX casing w/ 650 watts power supply 256 GB SSD + 1TB hard disk DVDRW with multi-media speakers 650 watts AVR Windows enhanced keyboard Optical mouse with pad Plus pre-installed softwares with LCD monitor 21.5" using LED technology or higher with 650VA UPS (heavy-duty) with Inkjet multi-function printer with built-in ink tank system printer/scanner/copier capabilities, one year warranty	Sub-Total	_____
LOT II					
1	2	unit	4 port USB 3.0 hub, high speed	_____	_____
2	4	bottle	computer ink (Black) 003	_____	_____
3	2	bottle	computer ink (Yellow) 003	_____	_____
4	2	bottle	computer ink (Magenta) 003	_____	_____
5	2	bottle	computer ink (Cyan) 003	_____	_____
				Sub-Total	_____



1	1	unit	<p>LOT III</p> <p>AVR</p> <p>Specifications: 2000 VA motor type 2KVA, with time delay power ON, with warranty</p>	_____	_____
2	1	unit	<p>Vaccine refrigerator</p> <p>Specifications: CU12721 8.0 cu. Ft. vax safe</p> <p>Storage temp: 2"C-8"C</p> <p>Electronic temperature control with LED display</p> <p>Gross volume (L/cu.ft.) 228/8.0, Net volume (L/cu.ft.) 22217.8</p> <p>Energy consumption (kWh/24h) 1.3</p> <p>Power input (W) 91.0, Voltage (V) frequency (Hz) 230/60</p> <p>6 pcs. wire basket, 1 pc. cover pan, 1 pc. utility pan</p> <p>1 ass'y door lock and key, 2 pcs. Leveller, 1 pc. hinge top</p> <p>Unit dimension (mm) WxDxH 540x660x155g</p> <p>Gross weight 54kg, Net weight 49 kg</p> <p>Manual defrosting system, with warranty</p>	_____	_____
					Sub-Total _____

1	50	bottle	<p>LOT IV</p> <p>Sterile water for injection 50 ml.</p> <p>Expiry: at least 3 years from date of delivery w/ sample</p>	_____	_____
2	50	amp.	<p>Tetanus Toxoid ampule 0.5ml.</p> <p>Expiry: at least 3 years from date of delivery w/ sample</p>	_____	_____
3	4	box	<p>Disposable syringe with needle, gauge 25, 5/8" 1cc/ml, 100's/box</p> <p>Expiry: at least 3 years from date of delivery w/ sample</p>	_____	_____
					Sub-Total _____

1	1	unit	<p>LOT V</p> <p>Filing Cabinet</p> <p>Specifications: Lateral steel filing cabinet (heavy-duty, 4 drawers, powder-coated finish, compatible with A4, FC, letter and legal size files, 90 cm-W x 45cm-D x 103-H cm) with powder-coated steel frame</p> <p>X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X</p>	_____	_____
					T O T A L _____

PURPOSE: For use of City Health Office in connection with ABTC Philhealth Capitation Fund.

Company Name / Business Name & Address	Name / Signature of Representatives	Form & Amount of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-02-0472 **DATE** : February 28, 2025

PURPOSE: FOR USE OF CITY HEALTH OFFICE IN CONNECTION WITH ABTC PHILHEALTH CAPITATION FUND.

OFFICE : CHO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , March 25, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	:	110,000.00	2,200.00
Lot 2	:	5,150.00	103.00
Lot 3	:	105,500.00	2,110.00
Lot 4	:	16,500.00	330.00
Lot 5	:	14,000.00	280.00

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
 - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
 - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 500.00 (per City Ordinance No. 23-21, Series of 2023.)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE